



Hospitality Booking Form

I would like to book a buffet party at Hull Truck Theatre:

Name:

Company (if applicable) :

Invoice Address:

.....Postcode

Telephone Number: Mobile

Email:

Event Details

Date of Event

Total number of people attending (15 minimum):

Please indicate if any disabled persons require access assistance

Buffet options: Please indicate which menu option you would prefer (Refer to menu attached):

- Prices: Menu A, including show, £20.00/person incl VAT
- Menu B, including show, £23.00/person incl VAT
- Menu C, including show, £26.00/person incl VAT

Buffet served: Evening 6.30 pm Performance start time: Evening 8.00 pm

Please detail any special dietary requirements (eg vegetarian, allergies etc)

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Additional services Please indicate if you wish to take advantage of any of the other services we offer:

DRINKS

Drinks vouchers can be issued to you in advance

- £2 (125 ml glass of wine, ½ pint of beer/lager or soft drink) No ...
- £3 (175ml glass of wine, 1 pint of beer/lager or soft drink) No ...

NB: No change given

Alternatively a Bar Tab can be arranged and attendees make themselves known to bar staff when ordering.

Please note that due to licensing restrictions, the bar tab must be settled in full on day of the event either by cheque or cash as no credit card facilities available.

ICE-CREAM To avoid the queue, Mr Moos delicious tubs of ice-cream can be pre-booked and paid for in advance (£1.50/tub)

Choose from: Vanilla (No...) Mint Choc Chip (No...)
Strawberry (No...) or Chocolate (No...)

PROGRAMME – Pre-book a programme for each member of your party at a discounted cost of £1 per programme (usual price £1.20), if paid in advance.

Additional requirements:

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.....
.....

Signed Position (if applicable).....

Name (please print)

Please return form to
Admin Department,
Hull Truck Theatre Co Ltd,
Spring Street,
Hull, HU2 8RW.

Email: admin@hulltruck.co.uk
Fax: 01482 581182

If you have any queries please telephone 01482 224800 and speak to Bridget Knight.

On receipt of this form, Hull Truck will send a confirmation of the booking to you confirming costs based on information provided, together with an invoice for the full amount. We require 50% payment on receipt of invoice and the balance must be paid 14 days before the event.

Refund Policy

If the booking is cancelled within five working days of the party, the fee is non-refundable. If the booking is cancelled within ten days of the party, 50% of the fee is chargeable.